

STROUD MASTERS SWIMMING CLUB



THE CO-OPTED COMMITTEE MEMBER

In addition to the Chairperson, the Secretary and the Treasurer and Non-Executive Officers, the Committee may co-opt up to 3 other members onto the committee (Ref Constitution 7.6).

Purpose of the Co-Opted Committee Member:

The Co-opted Committee Member:

- Helps ensure the smooth running of the club.
- May have a more specific title where a portfolio is assigned. E.g. membership Secretary, Social Secretary etc.
- May be asked to:
 - Champion Club events such as the Christmas party.
 - On occasion, support the Chairperson, Club Secretary or Treasurer, or Non-Executive members, and other Co-Opted members of the committee.
- Is permitted to vote at committee meetings.

Responsibilities of the Co-Opted Committee Member:

- Attend committee meetings.
- Raise any concerns they may have with the Club's affairs.
- Question any ideas and suggestions put forward which they believe are not to be in the best interests of the Club.

Restrictions placed on the position of Co-Opted Committee Member:

- The Co-opted Committee member must not be related to and preferably not a close personal acquaintance of the of the person appointed to examine the accounts of the Club. (Reference. Recommended Club Constitution: Guidance Notes (May 2016) / 6. Treasurer, Accounts and Taxation).
- The Co-opted Committee member does not count towards the quorum required to hold a committee meeting.

End